



California Victor University

708 W. Holt Ave. Pomona, CA 91768
Tel. (909)671-4038, Fax (909)671-4086
www.cvu.edu / info@cvu.edu

Letter of Recommendation

This Section to be completed by Applicant

Name of Applicant: _____
Last Name, First Name

Applicant's Address: _____
Street Address City
State Zip code Country

To the Applicants: Print your name and address on the lines above and give to your pastor, school teacher, employer, and other Christian Leaders, Applicant should provide a stamped envelope addressed to the office of admissions for the person filing the reference.

☐ I willingly waive my of access to see this recommendation knowing that the waiver is NOT required as a condition for admission.

Signature of the Applicant

Date

This Section to be completed by Recommender (Check One)

☐ Teacher ☐ Employer ☐ Other : ()

☐ I do not choose to waive my right of access to this recommendation.

1. How long have you known the applicant? _____

2. How well do you know the applicant? (Check One)

☐ Very Well ☐ Well ☐ Casual

3. What is your relationship to the applicant? _____

4. Please rate the applicant according to your personal assessment in the following areas by circling the appropriate responses.



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Please rate the applicant according to your personal assessment in the following areas by circling the appropriate responses.					
Motivation	Excellent	Good	Fair	Poor	Unknown
Integrity	Excellent	Good	Fair	Poor	Unknown
Leadership Ability	Excellent	Good	Fair	Poor	Unknown
Responsibility	Excellent	Good	Fair	Poor	Unknown
Reliability	Excellent	Good	Fair	Poor	Unknown
Intelligence	Excellent	Good	Fair	Poor	Unknown
Friendliness	Excellent	Good	Fair	Poor	Unknown
Health	Excellent	Good	Fair	Poor	Unknown
General Character	Excellent	Good	Fair	Poor	Unknown

5. Describe his/her personal relationships with others.

6. What personality traits, positive and negative, are most noticeable in the applicant?

7. Further comments you may want to make regarding the applicant.

8. Please check one

- ☐ I recommend applicant's acceptance.
☐ I do not recommend applicant's acceptance.
☐ I recommend applicant's acceptance with this reservation.

Name _____ Occupation/ Position _____

Address _____

Phone _____ Email _____

Signature _____ Date _____

Thank you for your help. Please enclose this reference in the stamped envelope which the applicant has provided and send to the address on the front of the form.